

Budget Committee Meeting

Monday, September 14, 2009

12:00 p.m.

El Centro One-Stop East

2695 S. 4th Street, El Centro, CA 92243



Jason Jackson

*Workforce Development Board
Chair*

Norma Saikhon

*Budget Committee
Chair*

Sam Couchman

Director

Agenda

1. Call to Order
2. Public Comments
3. Approval of Minutes
4. Allocation of funds for California Energy Commission Grant Partnership
 - a. IVROP - \$100,000.00 Cash Contribution
 - b. IVC - Yet to be determined
5. Discussion of Close Out Packet for FY 2008-2009
6. Discussion of August 2009 Budget Report
7. Discussion and Allocation of 2009-2010 ARRA funding.
8. Schedule Next Meeting
9. Meeting Adjourned

El Centro One-Stop East
2695 S. 4th Street, El Centro, CA 92243
Tel # 760/337-5036
<http://www.imperialcounty.net/icwdb.org>

Budget Meeting
2695 South 4th Street Bldg # D
El Centro, CA 92243
Minutes of July 22, 2009

MEMBERS PRESENT

Chair, Norma Saikhon, Norma Jauregui,

MEMBERS ABSENT

Robert Rubio, Brian Nordman, Orlando Foote, Susan Manger

STAFF

Carlos Contreras, Diahna Leon, Elsa Aguilera, Sandra Cano, Kelli Graham

MEETING CALLED TO ORDER

By Norma Saikhon

PUBLIC COMMENT

No comments

APPROVAL OF MINUTES

No quorum present

STAFF REPORT ON WDB 2009-2010 PROJECTED BUDGET

A draft budget for 2009-2010 was provided and reviewed. The following was discussed:

Services procured on 08-09 for IVC Adult Trainings (funds are from 08-09)

Expected carry-over will not be available until close outs

All Youth funds have been allocated, (Budget Committee has not approved recommended allocations for WDO Administration, Operation Cost, One Stop expenses)

Tracking of ARRA funds will be tracked quarterly

The following WIA allocation recommendations were reviewed:

Category, *Adult & Dislocated Workers* (amount for Operational and Administration)

Line Items: *Business Services, Other Services/Marketing, and Client Tracking*

The following ARRA allocation recommendations were reviewed:

Equal Opportunity Employer/Program. Auxiliary aid and services available upon request to individuals with disabilities.

To request a reasonable accommodation, please call 760-337-5000 at least 72 hours prior to event.

Category for *Dislocated Worker*

Line Items: *Business Services, Other Services/Marketing, and Client tracking*

The following budget percentages were provided:

70% direct training (Youth, Adult, and Dislocated Worker)

9.2 % Administrative cost (may be up to 10%)

3.1% Board Expenditures

22% Program Operations (One Stop Services)

1% Other Support Cost (Business, Marketing, and Client Tracking)

The following was discussed:

ARRA funds will be used before WIA funds.

Current Cost Allocation Plan will be provided.

Most ARRA funds will be for trainings and will try to procure funds to lock allocation.

ARRA funds have to be used before September 2010.

WIA funds will also be used.

Close-Outs figures will be provided at next meeting (will be soft number figures)

Additional \$190,000 Rapid Respond from ARRA is spent on One Stop Services

Discussion on Rapid Respond and Layoff Aversion

Budget recommendations will be provided by the Five Year Committee

Committee will need to set caps for the Adult RFQ with staff recommendation

Discussion on forming RFQ Review Committees for the Adult Trainings

Discussion on tracking ARRA funds separately from WIA funds and spending ARRA funds first

Staff will research programs for Senior Citizens

Email will be sent to reschedule the Budget monthly meetings at a convenient time

Meeting Adjourned

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