



**Workforce Development Board**  
2695 South 4<sup>th</sup> Street, Bldg. D, El Centro, CA 92243

**Adult**  
**Request for Qualification Technical Assistance Workshop**  
**August 21, 2009**  
**Questions and Answers**

**Question:** Can you choose any of the Adult Trainings listed on the RFQ and concentrate on just one?

**Answer:** Yes, agency may chose to propose for one or more trainings consistent with agency State ETPL application.

**Question:** What is the student stipend and what can they use it for?

**Answer:** Student stipends are incentives while in training that can be used at clients own discretion.

**Question:** How do you come up with the figure for the stipend?

**Answer:** The amount for the stipends was determined after a cost analysis was completed.

**Question:** Are the RN Mentorship Program hours separate from the 320 classroom hours or are they included in the 120 hours of internship?

**Answer:** Total program hours are 320 classroom hours and 120 internship hours.

**Question:** When the client starts the program, do they have to be a C.N.A to be in the training and then become a L.V.N?

**Answer:** Yes, client must be C.N.A. certified.

**Question:** Do the Dot Codes provide job description?

**Answer:** Yes, the DOT codes provide job descriptions and a wide range of occupational information.

**Question:** Do the adults have to be Dislocated Workers or unemployed to meet WIA requirements?

**Answer:** No, the eligibility criteria for WIA Adult Services is be at least 18 years of age, males must be registered with the Selective Service, have the right to work in the United States and proof of residency in the Imperial County.

**Question:** Is the Dot Code 29-2061.00 a C.N.A. or L.V.N?

**Answer:** This O-Net code is for L.V.N.



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**Request for Qualification Technical Assistance Workshop**  
**August 25, 2009**  
**Questions and Answers**

- Question:** Who pays the stipend?  
**Answer:** Imperial County Workforce Development Office (ICWDO).
- Question:** Is the \$9,000 stipends deducted from the total program cost of \$178,000 for the Heavy Equipment Operator training?  
**Answer:** Total Program Costs are \$169,000 program and \$9,000 student stipends.
- Question:** Is the provider responsible for timesheets?  
**Answer:** Yes, Service Provider is responsible for timesheets which are due bi-weekly according to classroom training schedule.
- Question:** Is there a Dot Code for Solar & Wind Electrical Technician?  
**Answer:** 637.261-030 and 637.261-034
- Question:** Will all trainings receive stipends?  
**Answer:** Only those trainings that state in the Request for Qualification (RFQ) Total Program Cost as having Student Stipends.
- Question:** Are the deadlines on the same date for all the trainings?  
**Answer:** No, Request for Qualification (RFQ) will state date and time for proposal deadline.
- Question:** In the Adult RFQ, page 49, Table of Contents, i, Attachments, #2 Budget and Budget Detail and Cost Allocation, they both seem the same?  
**Answer:** The Budget and Budget detail provides a narrative that includes a description of the line items. The Cost Allocation is the distribution of the cost to the different fund sources.
- Question:** In the Adult RFQ, page 49, Table of Contents, i, Attachments, #5, a, Job Descriptions, do you include the organization as a whole? Do we need a job description or is it best to use a resume?  
**Answer:** Yes, submit your agencies organizational chart. If the employees for the program have been hired include their resume. If the position(s) have not been filled include a job description.