



Workforce Development Board
2695 South 4th Street, Bldg. D, El Centro, CA 92243
Public Colleges and Public Universities Extended Studies Program
Request for Qualification Technical Assistance Workshop
August 25, 2009
Questions and Answers

- Question:** Can you request additional money for the Internship Stipends in the proposal?
Answer: Should Proposer determine that program costs will exceed the amounts listed in this RFQ itemized justification can be provided with submittal for consideration.
- Question:** Where is the D.O.T. Code found?
Answer: The Dictionary of Occupational Titles can be found at www.onetcenter.org. A hard copy may be purchased by calling 1-800-648-5478.
- Question:** The presentation has an example for Heavy Equipment Operator. Is the classroom training 320 hours for all trainings?
Answer: All trainings listed in the RFQ's have a minimum of 320 hours Classroom Training.
- Question:** Can we have a program of our own with no D.O.T Code? Example: Computer Training?
Answer: All training programs should have a D.O.T. Code number unless the proposed fall into an open category.
- Question:** In the presentation on the section performance requirements, if a trainee (entrepreneur) starts a business, would he meet the performance requirements?
Answer: Yes, if participant completes training and starts his business he would meet the Entered Employment goal.
- Question:** How long does the narrative have to be?
Answer: A brief synopsis of the proposers understanding of the Workforce Development Board and County goals. The agency objectives for the solicited program and how the proposer plans to meet these goals and objectives.
- Question:** Will there be another cycle for the RFQs if we don't apply?
Answer: Yes, RFQ's will be released again for the next fiscal year.
- Question:** How do we find clients for the trainings?
Answer: The Workforce Development Board will be responsible for the overall marketing efforts for Adult Trainings. The One Stop Centers have a waiting list of clients that are pending trainings to begin, information is given at Orientations and Job Readiness Workshops and also "word of mouth" spreads quickly that training will be available.

- Question:** Can client's underemployed enhance their skills?
Answer: Yes, the One Stop Center will interview, assess and make a determination that client is in need of training services.
- Question:** Is there a list of clients we can look over for the trainings?
Answer: The One Stop Center has a "client pool" that will be used to refer clients to the Service Providers.
- Question:** If you start with 40 clients, is it 75% of the requirement of the 40 you started with?
Answer: Yes.
- Question:** Can you be selective when choosing clients?
Answer: Decision not to enroll clients shall be documented with justification.
- Question:** If you serve a minimum of 30 clients does that mean 30 clients must complete at the end of the training?
Answer: Yes.
- Question:** Do you recommend an open entry for the trainings?
Answer: It would depend on the length of your training. All program services should conclude September 30, 2010.
- Question:** When does the contract start for training?
Answer: Public Community Colleges and Public Universities contract commences October 16, 2009.
- Question:** If 50% of the students fail, what happens?
Answer: Performance Remediation will take place if Service Provider is not meeting performance.



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August 21, 2009
Questions and Answers

Question: Is the example provided on the presentation for the training Heavy Equipment Operator a random example?

Answer: It is a random example.

Question: Will there be additional RFQ workshops available?

Answer: There will be one more Technical Assistance Workshop for Public Colleges and Public Universities on August 25, 2009 at 2:30 p.m.

Question: Will the new program generate a certificate that will be sustainable by the college?

Answer: College may provide certificate that will be sustainable by the college. This is a one time funding opportunity.

Question: Who will do the follow up and Internship?

Answer: The Proposer is responsible for providing follow-up and Internship.

Question: Is the \$900 stipend included in the \$300,000 or is it additional money?

Answer: The cost of Internship Stipend will need to be reduced from the funds allocated to operate this program.

Question: Is the total amount of the stipend for 120 hours?

Answer: Yes.